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	U· S· DEPARTMENT OF THE INTERIOR OFFICE OF SURFACE MINING RECLAMATION AND ENFORCEMENT DIRECTIVES SYSTEM	Subject Number: OPM-6-1 Transmittal Number: 814 Date: 5/24/94

Subject: Index of OSM Directives

Approval: [signature] **Title:** Assistant Director-Administrative Services

Attached is a quarterly update of changes to OPM-6, Index of OSM Directives, Transmittal No. 802, dated 12/21/93. Please insert new corrected pages as indicated.

CHANGE NOTICE

TEMPORARY DIRECTIVES

NUMBER	DATE	SUBJECT	EXPIRES
92-9	8/12/92	Elimination of OSM Review of State and Tribal Abandoned Mine Land Priority Determinations	8/12/93
92-9	3/2/94	(Change #1 to 92-9 - Extended for 6 months)	9/2/94
92-10	5/3/93	Interim Procedures for Determination of Valid Existing Rights	10/24/93

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SUBJECT NUMBER	TRANSMITTAL NUMBER	SUBJECT	DATE
ADP-1	585	Word Processing (Notice of Rescission)	10/26/82
ADS-1	662	Policies and Procedures for Implementing the Privacy Act of 1974	3/1/91
ADS-2	294	Safety and Environmental Health Management Program	11/06/86
ADS-2-1	632	(Change Notice-Addition)	9/10/90
ADS-3	295	Forms Management Program	11/6/86
ADS-3-1	500	(Change Notice-Revisions)	12/20/88
ADS-4	560	Personal Protective Equipment	7/28/89
ADS-5	812	Radiocommunication System (Rescinded)	4/1/94
ADS-6	296	Copy Machine Use and Acquisition	11/6/86
ADS-7	530	Motor Vehicle Management	3/29/89
ADS-7-1	578	(Change Notice-Clarification)	10/12/89
ADS-7-2	668	(Change Notice-Addition)	4/15/91
ADS-8-1	807	Mail Management (Rescinded)	3/28/94
ADS-10-1	808	Smoking Guidelines (Rescinded)	3/28/94
ADS-11	328	Administrative Support for Headquarters Units Located in the Field	4/20/87
ADS-12	385	Telecommunications Management	10/16/87

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SUBJECT NUMBER	TRANSMITTAL NUMBER	SUBJECT	DATE
ADS-13	801	Office Space Management	12/2/93
ADS-14	425	Aircraft Safety	2/17/88
ADS-15	813	Procedures for Issuance and Usage of AT&T Telephone Credit Cards (Rescinded)	4/1/94
ADS-16	740	Uniform Standards and Allowances	8/3/92
ADS-16-1	769	(Change Notice-delete paragraph)	2/25/93
ADS-17	462	Loan of Government-Owned Personal Property	8/8/88
ADS-17-1	691	(Change Notice-Clarification)	10/24/91
ADS-17-2	742	(Change Notice-Amendment)	8/12/92
ADS-18	579	Personal Property Management	10/12/89
ADS-18-1	718	(Change Notice-Revisions)	4/23/92
AFC-1	349	Fee Compliance Audit Operations Manual	7/1/87
AFC-2	574	Audit Policy and Procedures Manual	9/25/89
AML-1	697	Abandoned Mine Land Inventory System	11/26/91
AML-2	655	Notarized Appraisal In Filing Lien Under Federal Reclamation Program	2/12/91

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SUBJECT NUMBER	TRANSMITTAL NUMBER	SUBJECT	DATE
AML-3	303	Eligibility of Abandoned Sites Involving Uraniferous Lignite Coal	11/21/86
AML-4	738	Procedures for OSMRE Emergency and High Priority Federal Reclamation Program Projects	7/30/92
AML-4-1	771	(Change Notice-Revisions)	3/12/93
AML-4-2	773	(Change Notice-Revisions)	3/16/93
AML-5	770	Cooperative Agreements for Federal Reclamation Program Projects (Cancellation-Replaced by GMT-10-4 - 1/6/93)	3/10/93
AML-6	752	Procedures for Approval of Briefing Papers for Federal Reclamation Program Project (Notice of Cancellation)	11/18/92
AML-7	330	Use of the AML Fund to Pay Expenses or Claims Associated with AML Federal Reclamations	5/8/87
AML-8	458	Abandoned Mine Land Funding Policy for Water Supply Systems (Notice of Cancellation)	7/7/88
AML-9	364	Use of Deobligated/ Unrequested AML Grant Funds (Rescinded by GMT-10-4/Dated: 1/6/93	8/5/87

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SUBJECT NUMBER	TRANSMITTAL NUMBER	SUBJECT	DATE
AML-10	366	Post-Project Evaluation of Abandoned Mine Land (AML) Reclamation Projects Completed Under the Office of Surface Mining's Federal Reclamation Program (FRP)	8/25/87
AML-10-1	391	(Change Notice-Revisions)	10/28/87
AML-11	402	Guidance for Site Evaluation Visits of State Abandoned Mine Land (AML) Projects	12/14/87
AML-11-1	646	(Change Notice-Revisions)	11/19/90
AML-12	413	Coordination with the Bureau of Mines AML Reclamation Research Program	1/22/88
AML-13	423	Disposition of Receipts from the Sale of Coal Recovered Incidental to an (AML) FRP Project	2/16/88
AML-14	446	Abandoned Mine Land Fee Liability Associated with Material Recovered from Abandoned Coal Mine Refuse Piles	6/2/88
AML-15	501	Abandoned Mine Land (AML) Fee Citations	12/22/88
AML-15-1	623	(Change Notice-Revisions)	7/11/90

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SUBJECT NUMBER	TRANSMITTAL NUMBER	SUBJECT	DATE
AML-16	563	Implementation of Lien Requirements on Federal Reclamation Projects	7/31/89
AML-17	629	Abandoned Mine Land Inventory System Quantitative Measurements (Superseded by AML-1 11/26/91)	8/14/90
AML-18	751	Annual Allocation of AML Grant Appropriations to States and Tribes	11/16/92
AML-19	643	Reporting States/Tribes Obligations of AML Grant Funds	11/5/90
AML-20	653	Evaluation and Processing of State/Tribe Abandoned Mine Land Reclamation (AMLR) Plans and Amendments	1/4/91
AML-20-2	766	(Change Notice-Cancels 20-1)	2/11/93
AML-20-3	811	(Change Notice-Clarification)	3/28/94
AML-21	730	Value Engineering	6/29/92
CAA-1	410	Civil Penalty Assessment Manual	1/6/88
CAA-1-1	624	(Change Notice-Revisions)	7/11/90
CAA-2	485	Settlement Guidelines	11/15/88
CAA-2-1	499	(Change Notice-Clarification)	12/20/88
CAA-2-2	575	(Change Notice-Addition)	9/26/89
CAA-3	580	Abandoned Mine Land (AML) Fee Collection Procedures	10/13/89
CAA-3-1	634	(Change Notice-Revisions)	9/11/90

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SUBJECT NUMBER	TRANSMITTAL NUMBER	SUBJECT	DATE
DMT-1	542	Division of Debt Management, Branch of Civil Penalty Collections Procedures Manual	5/25/89
EEO-1	789	Equal Employment Opportunity	7/9/93
EEO-3	267	Federal Women's Program Advisory Committee	7/25/86
FIN-1	374	Conference Officer Operations Manual	9/4/87
FIN-2	486	ABACIS Operations Manual	11/17/88
FIN-3	785	Imprest Cashier's Manual	6/29/93
FIN-4	737	Collection Activities	7/22/92
FIN-5	724	Administrative Control of Funds	5/20/92
FIN-6	626	Preparation of Time & Attendance Report	7/30/90
FIN-6-2	803	(Change Notice-Replaces FIN-6-1)	12/21/93
FIN-7	690	Non-Federal Reimbursements to OSM	10/15/91
FIN-7-1	698	(Change Notice-Revisions)	11/21/91
FIN-8	757	AML Fee Collection Manual	1/13/93

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SUBJECT NUMBER	TRANSMITTAL NUMBER	SUBJECT	DATE
GMT-1	617	Allocation and Suballotment of Small Operator Assistance Program Funds	6/8/90
GMT-1-1	749	(Change Notice-Revisions)	11/5/92
GMT-6	545	Eligibility of Operators and Authorized Services in the SOAP	6/7/89
GMT-10-4	765	Federal Assistance Manual	1/6/93
GMT-10-5	775	(Change Notice-Revisions)	3/16/93
GMT-11	461	SOAP Annual Liability Reviews	8/4/88
GMT-11-1	772	(Change Notice-Revisions)	3/12/93
INE-1	162	Presentation of Credentials at Minesites	3/18/83
INE-2	688	Ownership and Control Information Update After Receipt of a Cessation Order	9/3/91
INE-3	321	Furnishing Operator/ Permittees with Copies of Inspection Reports and Ten-Day Notices	3/3/87
INE-4	601	Notice of Potential Liability for an Individual Civil Penalty	3/1/90

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SUBJECT NUMBER	TRANSMITTAL NUMBER	SUBJECT	DATE
INF-10-1	810	Public Affairs Responsibilities for Eastern and Western Field Operations Offices (Rescinded)	3/24/94
INF-11	663	Information Resources Management Policies and Procedures Manual	3/12/91
INF-12	680	Technical Information Processing System (TIPS)	7/22/91
INF-13	762	Information Resource Management (IRM) Review Council	1/19/93
LLG-2	671	Federal Legislative and Congressional Coordination	4/29/91
OPM-1	463	Establishment of OSMRE Directive System	8/18/88
OPM-1-1	547	(Change Notice-Revisions)	6/16/89
OPM-1-2	597	(Change Notice-Revisions)	1/24/90
OPM-5	638	Delegations of Authority	10/5/90
OPM-5-1	712	(Change Notice-Revisions)	3/19/92
OPM-5-2	728	(Change Notice-Revisions)	6/26/92
OPM-6	802	Index of OSM Directives	12/21/93
OPM-6-1	814	(Change Notice-Update)	5/24/94
OPM-7	754	Management Control Systems	12/7/92
OPM-7-2	799	Alternative Management Control Review Handbook	10/29/93
OPM-8	673	Objectives Management System (Notice of Rescission)	5/23/91

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SUBJECT NUMBER	TRANSMITTAL NUMBER	SUBJECT	DATE
OPM-9	566	Program Evaluation Procedures (Notice of Rescission)	8/10/89
OPM-10	238	Policy Guidance and Instructions for OSM Organizational Changes	11/6/84
OPM-11	784	Information System Management Directorate Organization and Functional Statements (Notice of Rescission)	6/22/93
OPM-12	357	Division of Debt Management Organization and Functional Statements	7/10/87
OPM-13	735	Operations Evaluation Staff (Notice of Rescission)	7/13/92
OPM-14	432	Field Office Organization	3/21/88
PER-1	620	First 40-Hour Workweek Schedule (Notice of Rescission)	6/26/90
PER-2	774	Compensation for Overtime	3/16/93
PER-3	753	Employee Classification Appeal Procedure	11/20/92
PER-4	795	Application of Fair Labor Standards Act (FLSA)	7/30/93

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SUBJECT NUMBER	TRANSMITTAL NUMBER	SUBJECT	DATE
PER-5	284	Position and Pay Management Program	10/14/86
PER-6	622	Alternative Work Schedule	7/10/90
PER-7	273	Position and Pay Management Review Program	8/28/86
PER-8 1/	282	Upward Mobility	10/14/86
PER-9	287	Implementation Plan for Grade and Pay Retention	10/27/86
PER-11	791	Personnel Management Evaluation Program (Notice of Rescission)	7/2/93
PER-12	314	Leave and Absence	1/28/87
PER-12-1	558	(Change Notice-Revisions)	7/14/89
PER-12-2	684	(Change Notice-Revisions)	7/25/91
PER-13	278	OSMRE Personnel Security Program	10/14/86
PER-13-1	790	(Change Notice-Amendment)	7/1/93
PER-14	483	Performance Management System	11/8/88
PER-14-1	667	(Change Notice-Revisions)	3/26/91
PER-16	541	Merit Promotion Policy and Implementation	5/2/89
PER-17	615	Incentive Awards Program	5/23/90
PER-17-1	717	(Change Notice-Revisions)	4/8/92
PER-17-2	794	(Change Notice-Revisions)	7/27/93

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SUBJECT NUMBER	TRANSMITTAL NUMBER	SUBJECT	DATE
PER-18	281	Restrictions of Financial Interest of Federal and State Employees	10/14/86
PER-18-1	392	(Change Notice-Revisions)	10/28/87
PER-19-2	809	Performance Management and Recognition System (Notice of Rescission)	3/24/94
PER-20	348	Reduction-In-Force	7/1/87
PER-21	421	Discipline and Adverse Action	2/16/88
PER-22	725	Agency Administered Grievance Procedure	5/27/92
PER-23	532	Labor Management Relations	4/3/89
PER-24	589	Testimony of Employee	1/2/90
PER-24-1	777	(Change Notice-Revisions)	4/7/93
PER-25	515	Grade Bulge Reduction Implementation Plan (Notice of Rescission)	2/14/89
PER-26	409	Position Ceiling Control	1/6/88
PER-27	310	Medical Surveillance Program	12/29/86
PER-28	334	Payroll Coordination	5/8/87
PER-28-1	745	(Change Notice-Revisions)	9/25/92

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SUBJECT NUMBER	TRANSMITTAL NUMBER	SUBJECT	DATE
REG-2	649	522(b) Federal Lands Review	12/7/90
REG-3	652	Subsidence-Caused Material Damage to Structures or Facilities Where the Office of Surface Mining is the Regulatory Authority	1/4/91
REG-4	182	OSMRE Rulemaking Policy and Procedures Directive	7/6/83
REG-4-1	217	(Change Notice-Revisions)	5/29/84
REG-4-2	218	(Change Notice-Revisions)	5/29/84
REG-5	686	Processing of Proposed State Regulatory Programs, Amendments and Part 732 Notifications	8/13/91
REG-5-2	767	(Change Notice-Cancels REG-5-1)	2/11/93
REG-5-3	805	(Change Notice-Revisions)	1/26/94
REG-6	756	Information Collection Request	1/6/93
REG-7	719	Experimental Practices	4/24/92
REG-8	786	Oversight of State Regulatory and State Tribal AML Reclamation Programs	6/30/93
REG-9	300	Technical Assistance to OSMRE Field Offices, Area Offices, and State Regulatory Authorities (Rescinded)	11/18/86

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SUBJECT NUMBER	TRANSMITTAL NUMBER	SUBJECT	DATE
REG-10	339	Bond Forfeiture	5/26/87
REG-10-1	804	(Change Notice-Revisions)	12/20/93
REG-11	702	Coordination of Permitting Activities with the Mine Safety and Health Administration and Related State Agencies	1/6/92
REG-12	358	Timing of Enforcement Actions for Violators Observed During Onsite Inspections	7/31/87
REG-13	359	Oversight of "Mine Stringent" Provisions of Approved State Programs	7/21/87
REG-14	362	Interpretation of Initial Program and Indian Lands Regulations Concerning Rills and Gullies	7/9/87
REG-15	696	Policy and Procedures for Maintaining Confidentiality of Permit Application Information	11/21/91
REG-16	491	Bond Guarantor Insolvencies and Liquidation Actions	11/29/88
REG-17	382	Midterm Review of Federal Permits	10/6/87
REG-18	386	Indian Lands Outside the Exterior Boundaries of Reservations	10/16/87

NOTE:

OPM-6 - Index of OSM Directives is a current listing of all directives. It is usually done on a quarterly basis, but since directives actions have been very slow due to the reorganization and previous review by Carl Close, I have been doing this update twice a year.

In this index I have removed all the old rescinded/cancelled directives. The most recent ones will be deleted at the next update.

OF N NOTICE

Frank

~~Bill~~

2 1993

Under title - show Assistant Director, Admin Services. Add to cover page -- the entire listing of directives will be issued once a year and an update once a quarter - with changes to proceeding list (something like this).

(Brief Explanation of change notice)

Reason

Indep to be signed by N Garrett
AD/Ad. Services