

Here are the specific instructions for registering for the BLEP on-line course or go to the TIPS web sit at http://www.tips.osmre.gov/doi_learn/faq.htm for the general DOI learn instructions.

We have a new **TIPS on-line course** available for students titled “**Blasting Log Evaluation Program**” (BLEP). BLEP covers a variety of skills and is suitable for Excel novices as well as for those just wanting to refresh their knowledge about BLEP. You are invited to explore this course and choose those topics you find most interesting. If you take all the topics in this course, you will learn basic Excel skills, such as entering data, replicating fields, performing simple calculations, and plotting data to a chart; how to apply your newly acquired Excel skills using the BLEP Excel application; tips for interpreting the charts BLEP generates; and, where to go to get more information and assistance in analyzing the data BLEP generates. This course assumes the student has completed the OSM-NTTP class “Blasting and Inspection” or has a good grasp of blast design and blast log documentation. Students have 180 days from the time of registration to complete the course. Instructions for accessing the course are listed below.

How to enroll in BLEP Online Course if you are **not** a DOI employee:

1. Go to : <https://doilearn.doi.gov/>
2. Click on “Public Catalog Login” link
3. In the Search field type “Blast” then click on “Search”
4. Choose “The Blast Log Evaluation Program Using Excel”
5. Review “Prerequisites” and “Course Description”
6. Click “Apply”
7. Fill out the form and click on the “Submit Order” button

Your request will be forwarded to our Data Steward who will enroll you in the class and send you a User Name and Password.

After you successfully log into DOI Learn with your ID and Password go to: “My Courses” > “Online Courses” > “The Blast Log Evaluation Program Using Excel” online course should be available under “List of Online Registered Courses.”

After you complete the course you will have to take the course test and complete the evaluation.

How to enroll in BLEP Online Course if you **are** a DOI employee:

1. Go to : <https://doilearn.doi.gov/>
2. Log in to DOI Learn with your User Name and Password
3. Click on “Course Catalog” link
4. Click on “Catalog” link
5. In the Search field type “Blast” then click on “Search”
6. Choose “The Blast Log Evaluation Program Using Excel”
7. Review “Prerequisites” and “Course Description”
8. In the Estimated Travel, Estimated Per Diem, and Estimated Materials Cost fields enter “0”
9. In the Who’s Funding field, click on down arrow and select “Agency”

Follow your internal agency approval procedures then go to: “My Courses” > “Online Courses” > “The Blast Log Evaluation Program Using Excel” online course should be available under “List of Online Registered Courses.”

After you complete the course you will have to take the course test and complete the evaluation.