

United States Department of the Interior



OFFICE OF SURFACE MINING
RECLAMATION AND ENFORCEMENT
Washington, D.C. 20240



Subject: CHANGE NOTICE – RESCISSION

Directive: INF-1-1

Title: OSMRE Records Management

Approval: Lanny E. Erdos, Director _____

1. Purpose

This Change Notice rescinds directive INF-1, *OSMRE Records Management*, issued on October 8, 2008. The directive has been superseded by the Department of the Interior's (DOI) updated *Department Records Management Guidebook*. OSMRE-specific procedures for the consistent implementation of DOI records management policies will be incorporated into OSMRE's Record Management Standard Operating Procedure and made accessible to all employees.

2. Summary of Changes

N/A.

3. Effect on Other Documents

This Change Notice formally rescinds all previous issuances of the specified directives and their subsequent Change Notices, if applicable.

4. Effective Date

Upon signature.

5. Distribution

By electronic format. All OSMRE directives are publicly available on <https://www.osmre.gov/laws-and-regulations/directives>.

6. Contact

Office of Administration, Responsible Records Officer.